

Fellowship of Christian puppeteers

Fellowship of Christian Puppeteers

The Fellowship of Christian Puppeteers is a 501(c)7 non-profit organization started in 1974.

We are a fellowship of creative artists who have a desire to connect with others in our field. Our first name is Fellowship and we exist to help one another share the Gospel of Jesus Christ through puppetry and the creative arts.

Learn more about us by visiting
www.christianpuppeteers.org

Keep up with us

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@ Follow **@ChristianPuppeteers** on Instagram

Welcome to National 2018

Dear friends,

Welcome to the Fellowship of Christian Puppeteers 44th Annual National Conference! It's incredible to look back and think on how fast the year has gone between 2017 and 2018.

We pray that this conference will:

- **ignite your imagination** with the workshops and performances
- **renew your mind** through daily prayer, worship and devotions
- **refresh your spirits** through rich fellowship with like-minded Believers

We, the directors, the board, prayer warriors, and volunteers have all been praying over this week and for each and everyone one of you in attendance.

This conference is labor of love orchestrated by Christians from across the country who are generously volunteering their time, talent, and expertise to invest in you and the Kingdom. We can't thank each of them enough. We'd especially like to thank Pastor Bill Wyand and Broadfording Bible Brethren Church for being gracious enough to host our conference once again.

This year's theme "Step Out" was inspired by Matthew 14:22-33.

"But Jesus immediately said to them: 'Take courage! It is I. Don't be afraid.'"

"Lord, if it's you," Peter replied, "tell me to come to you on the water."

"Come," he said."

The theme came to us shortly after last year's FCP in a conversation about ministry, its many challenges and infinite rewards. It stuck with me as I really felt it was what God was calling FCP and each of us to do.

May we be brave enough to answer the call to "come," step out of the boat and walk on faith... on waters... and accomplish infinitely more than we might have ever imagined with the power of God working within us and through us.

Thank you so much for investing your own time and resources to share this special time with us. May God bless you and your ministry.

In His Service,

Gabriel & Kristofer

Your Conference Directors

Table of Contents

Welcome to National 2018	2
Conference Staff	4
Exhibitor Information	4
Conference Information & Policies	5
Special Programs	5
Workshop Information	6
Business Meeting	6
Wednesday Schedule of Events	7
Wednesday Workshop Descriptions	9
Thursday Schedule of Events	11
Thursday Workshop Descriptions	13
Friday Schedule of Events	15
Friday Workshop Descriptions	17
Saturday Schedule of Events	19
Saturday Workshop Descriptions	21
Instructor Information	23
Scholarship Information	30
Membership & Voting Information	30
Constitution of the Fellowship of Christian Puppeteers	31
By-Laws of the Fellowship of Christian Puppeteers	37
Conference Evaluation Form	43

Conference Staff

Conference Directors

Gabriel Galdamez & Kristofer Sommerfeld

Devotions Leader

Linda MacAuslan

Technical Coordinator

Matt Baer

Conference Photographer

Garrett Elliott

Workshop Showcase Writer

Kendra Sommerfeld

Catering Coordinators

Kendra Sommerfeld, Leslie Ward

Scholarship Committee*

Sarah Ennis (Chair), Andrea Cumberland, Linda MacAuslan, Bill Scott, Amanda Sommerfeld

Facilities Host

Pastor Bill Wyand & Broadfording Church

Conference Registrar

Sarah Ennis & Carol Ennis

Worship Team

Anna Gudgeon & Danielle Elliott

Graphic Designers

Laura Howell & Gabriel Galdamez

Event Support Team Coordinator

Amanda Sommerfeld

Event Support Team*

Emily Banks, Laura Howell & Michael Otero

Prayer Team Leaders

Larry & Vonnie Pratt

Prayer Warriors*

Matt Baer, Lisa Blumberg, Patsy Coffin, Andrea Cumberland, Linda MacAuslan & Elizabeth Otero

**Would you like to become more involved with FCP? Let us know if you'd be interested in joining the Prayer Team, Event Support Team or Scholarship Committee.*

Exhibitor Information

Bill Scott

wmhscott@aol.com

The Magic & Ministry

Michael T

michaelts.com

Patsy's Puppets

capcoffin@juno.com

Jim & Bonnie Scott

celebrationpupppeers.com

Playsoup

playsoup.com

Prince Puppet

Productions

princepuppets.com

Laura Howell

k9kid@charter.net

Patchwork

macausln@npacc.net

Puppedecation

puppedcation.com

Conference Information & Policies

Name Tags

Attendees are required to wear their name tags at all times when on-campus. Your name tag serves as your “proof of registration” and lets facilities staff identify you as a conference attendee. This also allows instructors and fellow attendees to know... your name! Please note: there is a \$1 fee to replace your name tag.

Flash Photography

Flash photography is not permitted during any Main Stage or Slam performances, especially during blackout pieces. Please be sure to review your camera’s automatic flash setting to ensure it is turned **off**.

Video Recording Policy

General sessions may be recorded but may not be distributed. Workshops may be recorded with permission from the instructor, but may not be distributed.

Construction Class Photo Ops

Please bring puppets and props created in construction classes to Main Stage Sessions after your class. We’d like other attendees to see what you made and to take pictures of your creations!

Photo Policy

Images and videos of attendees from National are used on our website, print materials, and emails. By attending, you automatically agree to use of your likeness in said materials and release the Fellowship of Christian Puppeteers from any liabilities.

Cell Phones

Please ensure your phone is on silent or vibrate mode during sessions and workshops to avoid disruptions or distractions.

Backstage Tours

Following Main Stage performances, directors and team leaders are invited to take a look “backstage” and see the performer’s equipment. Please be careful and do not touch any equipment without permission.

Special Programs

Fellowship Socials

We will host Fellowship Socials on Wednesday and Thursday nights to help you network and get to know fellow attendees. Join us for light refreshments, fellowship, and fun!

FOCUS Showcase

Participants in FOCUS workshops will have the opportunity to share what they learned with the conference in our newest feature: the FOCUS Showcase. This will be a special themed program that weaves together puppetry and different forms of creative ministry.

Ministry Slam

The Ministry Slam is an opportunity for attendees to take the stage and share their ministry with the conference. Space is limited. Individuals and teams may sign-up at Registration.

*Check-in for the Ministry Slam is at Registration at 6 pm. You **must** turn in your CD/thumb drive/audio device upon check in.

Workshop Information

With over 40 workshops offered over 13 sessions, there are an abundance of topics, techniques and ideas for you to explore.

The majority of workshops are open to anyone. You do not need to sign up or pay an additional fee, unless noted in the workshop description. Just walk in!

Specialty Workshops

FOCUS Workshops

These 3-part classes allow you to dive deep into puppetry and creative ministry technique while learning a performance piece. Classes will present as part of a themed feature program, “The FOCUS Showcase,” on Thursday.

No sign-up is necessary. Just be sure to join beginning with the first session!

Construction Classes

These classes require pre-registration and a fee to cover materials costs for the project you will create and bring back home with you. They may require you to bring tools or supplies. Please refer to the workshop descriptions for more information.

Classes are also limited in space so we request no more than two people per group per class. If space is still available before the class, you may add it at Registration.

Performance Classes

These classes learn a performance piece that may be performed in a general session. This is a great way to learn new techniques by doing them and getting ideas or a brand new piece you can bring back home to teach your team.

No sign-up is necessary, unless otherwise noted.

Business Meeting

Our annual Business Meeting is a session to provide updates on the state and future of the Fellowship of Christian Puppeteers and hold elections for the board positions and policies.

This year’s Business Meeting will take place on Friday night. We will be holding elections for the positions of Vice President and Secretary. More information can be found under “Membership and Voting Information.”

Wednesday Schedule of Events

8:30 - 9:30 **Pre-Conference Registration**

9:00 - 12:30 **Pre-Conference Construction Workshop**

Construction: Full Body Moving Mouth Puppet Construction Rm. 4
Instructor: Linda MacAuslan

9:45 – 10:45 **Pre-Conference Workshops I**

Hand Mime Part 1/2 Rm. 12
Instructor: Gabriel Galdamez

Creativity & The Christian Artist Rm. 11
Instructor: Bill Scott

11:00 – Noon **Pre-Conference Workshops II**

Hand Mime Part 2/2 Rm. 12
Instructor: Gabriel Galdamez

From Trash to Treasure Rm. 11
Instructor: Bill Scott

Noon – 1:30 **Lunch at Local Restaurants**
12:45 Staff, Instructors & EST Meeting

1:30 - 2:00 **Registration, Fellowship & Exhibits**

2:00 - 2:30 **Welcome, Worship & Devotions in Sanctuary**

2:45 – 3:45 **Workshop Session 1A**

Beginning Puppetry FOCUS Part 1/3 Rm. 10
Instructor: Esther Haynes

Advanced Puppetry FOCUS Part 1/3 Rm. 12
Instructor: Kristofer & Amanda Sommerfeld

Mime for Creative Ministry Rm. 9
Instructor: Barb Field

2:45 – 5:00

Workshop Session 1B - Construction

Construction: Making Dog Puppets
Instructor: Patsy Coffin

Rm. 4

4:00 – 5:00

Workshop Session 2

Beginning Creative Ministry FOCUS Part 1/3
Instructors: Kristyn Sommerfeld

Rm. 9

Advanced Creative Ministry FOCUS Part 1/3
Instructors: Garrett Elliott & Rebecca Ennis

Rm. 12

Before You Put a Puppet On
Instructor: Jim Scott

Rm. 10

5:00 – 6:30

Dinner on Campus or Local Restaurants

6:00 – 6:30

Fellowship & Exhibits

6:30 – 7:45

Main Stage Performances in Sanctuary

Garrett Elliott (and friends) of Greencastle, PA
Amanda Sommerfeld of Greencastle, PA
Hope Creative Ministries of Hagerstown, MD

8:00

Fellowship Social Program in Dining Hall

Wednesday Workshop Descriptions

—PRE-CONFERENCE SESSIONS—

Construction: Full Body Moving Mouth Puppet Construction – Linda MacAuslan

Fee: \$50.00. You will start with a “pre-sewn” kit to construct a full body moving mouth puppet with detachable legs and an “ergonomically correct” mouth. Participants will be able to select from a beige or brown flesh tone fabric. Supplies will be provided. *You must be pre-registered for this class.

Creativity & the Christian Artist – Bill Scott

Join us as we review Biblical insight into the nature of creativity and its application in the life and ministry of the believer.

Hand Mime – Gabriel Galdamez

Join us for a class where we create all the visuals and words for a song... using only our hands! Hand mime is a technique where white gloved hands under blacklight work together to create images. Please bring black performance attire (hood, long sleeve shirt, pants and socks) as we will present this piece on Thursday. Some loaner hoods will be available.

From Trash to Treasure — Bill Scott

Learn the basics of recycling to turn junk into “junque” puppet projects, especially helpful for creating inexpensive puppets for children’s ministry.

—SESSION 1A —

Beginning Puppetry FOCUS Part 1/3 – Esther Haynes

Participants will build on their foundations and learn basic puppetry technique. We will work together to learn a short piece for the Performance Showcase Thursday evening.

Advanced Puppetry FOCUS Part 1/3 – Kristofer & Amanda Sommerfeld

Calling intermediate and advanced puppeteers! We will work on fine-tuning more advanced puppetry skills and techniques while preparing a song for the Performance Showcase.

Mime for Creative Ministry — Barb Field

You can say so much without uttering a word! Learn some basic mime techniques that will be useful for ANY form of creative ministry.

— SESSION 1B —

Construction: Making Dog Puppets – Patsy Coffin

Fee: \$35. You will be using hot glue, white glue, and contact cement and possibly hand sewing to craft your own animal puppet using a pre-sewn kit. Please bring a hot glue gun and glue. *You must pre-register for this class at Registration.

— SESSION 2 —

Beginning Creative Ministry FOCUS Part 1/3 – Kristyn Sommerfeld

Are you interested in exploring ministry outside the puppet stage? Join us for this performance class as we work through foundations in creative ministry technique. We will learn a song together for the Performance Showcase that you can also bring back to teach your team.

Advanced Creative Ministry FOCUS Part 1/3 – Garrett Elliott & Rebecca Ennis

In this class, we will be working to push our creative ministry, artistry and performance skills further by preparing a performance piece together. This class will perform on Thursday evening for the Performance Showcase.

Before You Put a Puppet On – Jim Scott

Dancers, musicians, singers, actors, athletes, all have something in common – they warm-up before performing – competing. Why? To maximize their performance and prevent strain and injury. Those who don't prepare don't perform as well. This workshop will introduce a series of warm-up exercises with the intent of preventing strain, stress and arm fatigue. The goal is to maximize performance quality, puppet acting skills and expression.

Thursday Schedule of Events

9:00 – 9:30 **Worship, Devotions & Announcements in Sanctuary**

9:45 – 10:45 **Workshop Session 3**

Beginning Puppetry FOCUS Part 2/3 Rm. 10
Instructor: Esther Haynes

Advanced Puppetry FOCUS 2/3 Rm. 12
Instructor: Kristofer & Amanda Sommerfeld

Intro to Clowning Rm. 11
Instructor: Barb Field

11:00 – Noon **Workshop Session 4**

Beginning Creative Ministry FOCUS Part 2/3 Rm. 9
Instructors: Kristyn Sommerfeld

Advanced Creative Ministry FOCUS Part 2/3 Rm. 12
Instructors: Garrett Elliott & Rebecca Ennis

Extreme Puppet Stage Makeover Rm. 10
Instructor: Jim Scott

Noon – 1:30 **Lunch on Campus or Local Restaurants**

1:45 – 2:45 **Workshop Session 5**

Beginning Puppetry FOCUS Part 3/3 Rm. 10
Instructor: Esther Haynes

Advanced Puppetry FOCUS Part 3/3 Rm. 12
Instructor: Kristofer & Amanda Sommerfeld

Character Monologues: The Soldier at the Cross Rm. 11
Instructor: Michael T.

3:00 – 4:00

Workshop Session 6A

Beginning Creative Ministry FOCUS Part 3/3 Rm. 9
Instructors: Kristyn Sommerfeld

Advanced Creative Ministry FOCUS Part 3/3 Rm. 12
Instructors: Garrett Elliott & Rebecca Ennis

Characters Welcome Rm. 10
Instructor: Jim Scott

3:00 – 5:00

Workshop Session 6B / Express Pre-Conference

Construction: Stuffed Animals to Puppets Rm. 4
Instructor: Patsy Coffin

Marionette Passion Play Sanctuary
Instructor: Joe Dunfee

Ventriloquism 101 Rm. 11
Instructor: Dotti Seitz

5:00 – 6:30

Dinner on Campus or Local Restaurants

5:30 – 6:30

Express Registration, Fellowship & Exhibits

6:00 – 6:30

Fellowship & Exhibits

6:30 – 7:45

Main Stage Performances in Sanctuary

Joe Dunfee of Gordonville, PA
Dotti Seitz of Manheim, PA
FOCUS Showcase

8:00

Fellowship Social Program in Dining Hall

Thursday Workshop Descriptions

—SESSION 3 —

Beginning Puppetry FOCUS Part 2/3 – Esther Haynes

Participants will continue to build on their foundations and learn basic puppetry technique.

Advanced Puppetry FOCUS Part 2/3 – Kristofer & Amanda Sommerfeld

We will continue to work on fine-tuning more advanced puppetry skills and techniques while preparing a song for the Performance Showcase.

Intro to Clowning — Barb Field

We will concentrate on what really makes a person a clown and how to use clowning in Christian outreach. Then we'll briefly explore some makeup application and costuming ideas.

— SESSION 4 —

Beginning Creative Ministry FOCUS Part 2/3 – Kristyn Sommerfeld

This class will work through foundations in creative ministry technique. We will learn a song together for the Performance Showcase that you can also bring back to teach your team.

Advanced Creative Ministry FOCUS Part 2/3 – Garrett Elliott & Rebecca Ennis

In this class, we will be working to push our creative ministry, artistry and performance skills further by preparing a performance piece together.

Extreme Puppet Stage Makeover – Jim Scott

Are you still performing in front of plain old curtains? Now that is sad. Join our design team to take your ordinary puppet stage and transform it into a spectacular destination for your audience to experience. The stage is the puppet's environment. It's where it's at, where it's happenin' dude. Every story has a setting, where the story takes place. With scenery you can transport the audience anywhere you want to take them.

— SESSION 5 —

Beginning Puppetry FOCUS Part 3/3 – Esther Haynes

Participants will continue to build on their foundations and learn basic puppetry technique.

Advanced Puppetry FOCUS Part 3/3 – Kristofer & Amanda Sommerfeld

We will continue to work on fine-tuning more advanced puppetry skills and techniques while preparing a song for the Performance Showcase.

Character Monologues: The Soldier at the Cross — Michael T.

This class shares how we can be more creative and become the "puppet" (character) in our presentations! Michael T. will dress as the Roman Soldier and Dramatically share the Last 7 Statements of Jesus Christ on the Cross! We'll use drama to move the audience to think about What Jesus really did for us through His Total Sacrifice.

— SESSION 6A —

Beginning Creative Ministry FOCUS Part 3/3 — Kristyn Sommerfeld

This class will work through foundations in creative ministry technique. We will learn a song together for the Performance Showcase that you can also bring back to teach your team.

Advanced Creative Ministry FOCUS Part 3/3 — Garrett Elliott & Rebecca Ennis

In this class, we will be working to push our creative ministry, artistry and performance skills further by preparing a performance piece together.

Characters Welcome — Jim Scott

Don't look now but there is a character in your puppet dying to get out and onto the puppet stage. You'll go through a series of exercises for puppeteers to help you discover the character in your puppet and to take on the challenge of different characters through things like improvisation.

— SESSION 6B / EXPRESS PRE-CONFERENCE —

Construction: Stuffed Animals to Puppets — Patsy Coffin

Fee: \$10. We will be using hot glue guns to turn stuffed animals into puppets with moving mouths. You may bring your own stuffed animal (please make sure the neck is wide enough for your hand to fit through) or purchase one in class! Please bring a glue gun and glue. Other supplies will be provided. *Please pre-register for this class at registration.

Marionette Passion Play — Joe Dunfee

"*The Marionette Passion Play*" is thought to be the only marionette passion play designed for live performance. You will learn one act from the play while exploring marionette manipulation. We will perform in the evening. *Please sign-up for this class at registration.

Ventriloquism 101 — Dotti Seitz

Participants will learn about and practice the basics of ventriloquism, playing second fiddle to a doll, and how to make a puppet "partner" come alive before an audience in this semi-private workshop. Participants with some experience are strongly encouraged to present a short piece for the class to further fine-tune their skills. Please bring a puppet and all those voices inside your head!

Friday Schedule of Events

9:00 – 9:30 **Worship, Devotions & Announcements in Sanctuary**

9:45 – 10:45 **Workshop Session 7**

Basic Puppetry Technique Instructor: Matt Baer	Rm. 10
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You Oughta Be In Pictures Instructor: Barb Field	Rm. 12
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Behind-the-Scenes: An Intro to Marionettes Instructor: Joe Dunfee	Rm. 9
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Cross-Cultural Issues in Missions Sharon Tucker	Rm. 11
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Finishing Touches: Dog Puppets & Stuffed Animal Puppets Instructor: Patsy Coffin	Rm. 4
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11:00 - Noon **Workshop Session 8**

From Scripture to Improv to Presentation Instructor: Deborah Streicher	Rm. 10
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American Sign Language Performance Instructor: Sarah Ennis	Rm. 12
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The “Other” Side of Creative Ministry Instructor: Kendra Sommerfeld	Rm. 11
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Art For the Puppeteer Who Can’t Draw Instructor: Bill Scott	Rm. 9
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Noon – 1:30 **Lunch on Campus or Local Restaurants**

1:45 – 2:45 Workshop Session 9

Intermediate Puppetry Technique Rm. 10
Instructor: Matt Baer

Advanced Choreography: Tips & Tricks Rm. 12
Instructor: Garrett Elliott

Keeping the Christian in Christian Puppetry Rm. 11
Instructor: Bill Scott

Construction: Dollar Store Props Rm. 5
Instructor: Deborah Streicher

3:00 – 4:00 Workshop Session 10A

Revving Up Your Rehearsals Rm. 11
Instructor: Jim Scott

3:00 – 5:00 Workshop Session 10B

Dowel Rod Performance Rm. 10
Instructor: Rebecca Ennis

Construction: Baby Bird Puppets Rm. 4
Instructor: Jill Harrington

Construction: LED Face Computer Puppet Rm. 5
Instructor: Joe Dunfee

Gospel Balloon Jam Rm. 9
Instructor: Esther Haynes

5:00 – 6:30 Dinner on Campus or Local Restaurants

6:00 – 6:30 Fellowship & Exhibits

6:30 - 7:45 Main Stage Performances in Sanctuary
Gabriel Galdamez (and friends) of San Francisco, CA
Unchained Hands Puppet Ministry of Haverstraw, NY
Barb Field of Mount Vision, NY

8:00 - 8:45 Ministry Slam in Sanctuary

9:00 FCP Business Meeting

Friday Workshop Descriptions

—SESSION 7 —

Basic Puppetry Technique – Matt Baer

Welcome to the exciting world of puppetry! We will learn the basics of puppet manipulation and technique for rod-arm puppetry. Bring a puppet if you have one!

You Oughta Be In Pictures – Barb Field

Let's work on becoming LIVING CARTOONS... with stop-action frames that will cause audiences to stop and take notice. This is useful for any performer— puppeteers included!

Behind-the-Scenes: An Intro to Marionettes – Joe Dunfee

Take a look behind-the-scenes look at “the Marionette Passion Play” and the marionettes that populate it. We will also explore basic marionette manipulation.

Cross-Cultural Issues in Missions – Sharon Tucker

Sometimes we go in another culture and we're so set in our own cultural mindset that we don't really connect. Let's look at Jesus's example of connecting with people from other cultures (Samaria, Roman centurion) and see how we can apply it to our ministry and attitudes to be more effective.

— SESSION 8 —

From Scripture to Improv to Presentation – Deborah Streicher

What happens when you have limited time to prepare a skit? How can you equip your puppeteers to help design and execute it? Let's delve into scripture stories and learn how easy it can be to develop a quick improv presentation with a Biblical message.

American Sign Language Performance – Sarah Ennis

Join us and learn American Sign Language and creative choreography for “Witness” by Jordan Feliz. This class will perform and may need more than an hour to learn the song.

The “Other” Side of Creative Ministry – Kendra Sommerfeld

Welcome to the “dark” side... the “other” side of the curtain. In this discussion, we will shine the light on often unknown, but necessary, aspects of creative ministry. Topics include: preparation, conflict resolution, resources, copyrights, stage presence, and child protection.

Art for the Puppeteer Who Can't Draw – Bill Scott

Want beautiful props? Can't draw? Don't worry! Learn different tools, tips, and techniques for applying the principles of art to puppetry, props, and scenery to enhance your ministry.

— SESSION 9 —

Intermediate Puppetry Technique – Matt Baer

This class is for the puppeteer who is now ready to move toward fine tuning their technique and adding some new skills. Bring your puppet and come prepared to level up!

Advanced Choreography: Tips & Tricks – Garrett Elliott

In this high energy class, we will be taking a small look at the technical side of choreography. While we will be primarily using dance for our example of choreography, we will also take a peek into how choreography translates into other forms of creative artistry.

Keeping the Christian in Christian Puppetry – Instructor: Bill Scott

It's no secret puppet ministry is fun, but we also need to remember that we are a ministry first. We'll discuss how to be more consistently Christian as you minister with puppets.

Construction: Dollar Store Props – Deborah Streicher

Fee: \$5. Props for creative ministries vary but they all add to and enhance the message. We'll explore ideas and suggestions for making props with an eye on low cost. You will make your own props during this time using foam boards, poster board, letters, etc. all found in a dollar store. *You must pre-register for this class at Registration.

— SESSION 10A —**Revving Up Your Rehearsals — Jim Scott**

The most effective rehearsals are comprised of three components: preparation, pacing, and participation. A great rehearsal is not a stroke of luck; it is the result of the skillful orchestration of these elements by the director.

— SESSION 10B —**Dowel Rod Performance – Rebecca Ennis**

We will be learning and performing a fun dowel rod routine to the For King & Country song "Glorious." Open for first time beginners to the super advanced!

Construction: Baby Bird Puppet – Jill Harrington

Fee: \$25. Join us for an easy "make and take" class where we will construct bird hand puppets. Lots of colors to choose from! *Please pre-register for this class at Registration.

Construction: LED Face Computer Puppet – Joe Dunfee

Fee: \$35. You will construct a battery-powered computer puppet with multiple LED lights in its face. A button lights up its mouth to make it talk. The main task is soldering a large number of LED lights together but, no prior experience is necessary. Please bring a soldering iron if you have one. *You must be pre-registered for this class.

Construction: Gospel Balloon Jam – Instructor: Esther Haynes

Fee: \$10. Learn more advanced twists to create intricate balloon sculptures. All you need is the ability to inflate a balloon using a pump! Please bring a balloon pump and balloons if you have them. There will be balloons and pumps available. *Please pre-register at Registration.

Saturday Schedule of Events

9:00 – 9:30 **Worship, Devotions & Announcements in Sanctuary**

9:45 – 10:45 **Workshop Session 11**

Creative Arts & Children	Rm. 11
Instructor: Kendra Sommerfeld	

Building & Sustaining a Ministry Team	Rm. 9
Instructor: Deborah Streicher	

Learning to Dance without Moving Your Feet	Rm. 10
Instructor: Jill Harrington	

Beginning the Balloonatic Journey	Rm. 12
Instructor: Esther Haynes	

11:00 – Noon **Workshop Session 12**

Generations in Christian Ministry & Sustainable Teaching Strategies	Rm. 11
Instructor: Linda MacAuslan	

Building a Puppet Show	Rm. 9
Instructor: Jim Scott	

Worship Through Signed English	Rm. 10
Instructor: Kristyn Sommerfeld	

Hubie Toobie Dance Party	Rm. 12
Instructor: Kristofer Sommerfeld	

Noon – 1:30

Lunch on Campus or Local Restaurants

1:30 – 2:30

Workshop Session 13

Presenting the Gospel Instructor: Barb Field	Rm. 9
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Wild 'n' Wacky Games Instructor: Jill Harrington	Rm. 10
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From Scripture to Script Instructor: Bill Scott	Rm. 11
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Construction: Beginning Magic - Tricks You Can Do! Instructor: Michael T.	Rm. 4
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2:30 – 3:00

Fellowship & Exhibits

3:00 – 3:30

FCP Closing Session in Sanctuary

Evergreen Creative Ministries of Greencastle, PA

4:00

Exhibits Close

See You Next Year for FCP 2019!

Saturday Workshop Descriptions

— SESSION 11 —

Creative Arts & Children – Kendra Sommerfeld

Let's discuss and discover how to take many creative arts tools and break them down into "bite-size chunks for children". Involving children in creative ministry helps develop their God-given talents and their hearts for service. All you have to do is add a little patience! Resources and demonstrations are also included.

Building & Sustaining a Ministry Team – Deborah Streicher

Whether you have just taken on the role of leading a ministry team or have lead for years, this workshop will touch on basics and much more. Settings vary and whether you have two or twenty on a team, it takes time and patience to establish the look and feel of the team. When beginning a team, where do you start? How do you sustain existing teams? These questions and more will be addressed as we hear real stories of ministry being done in different settings and help you assess what may be next best steps for you.

Learning to Dance without Moving Your Feet – Jill Harrington

This puppet choreography class will help teach you different moves with puppets and props to create a more interesting presentation. Come prepared to have some fun!

Beginning the Balloonatic Journey – Instructor: Esther Haynes

Welcome to the wonderful, twisted world of Gospel Ballooning, where simple twists transform a balloon from ordinary to extraordinary! We'll explore basic balloon twisting techniques and include time for Q&A.

— SESSION 12 —

Generations in Christian Ministry & Sustainable Teaching Strategies – Linda MacAuslan

There are six generations in America today and we see this generational diversity in our churches. What works for Christian ministry? Are flannel graph stories sustainable? What about puppets? This one session discussion workshop will explore the traits of generations and discuss the most effective teaching strategies to reach each generation.

Building A Puppet Show – Jim Scott

Depending on your perspective, putting a puppet show together is a lot tougher/easier than it looks. Learn the process of developing a theme, building on that theme, identifying the message, establishing and developing characters, contrasting characters, settings, establishing situations these characters might find themselves in – possible conflicts they may face, relating the character's situation to the audience, and allowing the audience to discover solutions.

Worship Through Signed English – Kristyn Sommerfeld

In this class we will discuss the difference between American Sign Language (ASL) and Signed English. You will see how sign language can be used for praise and worship and you will learn part of the song "Satisfied" by Jordan Feliz.

Hubie Toobie Dance Party — Kristofer Sommerfeld

Toobies are larger than life blacklight puppets brought to life by several puppeteers working together. They can dance, jump, and move like no other puppets. It does take practice to make them work though. Join us as we experiment and work together to bring these unique puppets life. Don't miss the fun!

— SESSION 13 —**Presenting the Gospel – Barb Field**

We will explore some practical ideas for how to clearly present the Gospel to children (and adults). We'll learn some specific skits, illusions, and balloons that can be used to lead someone to the Lord.

Wild 'n' Wacky Games – Jill Harrington

Get ready for an action packed fun-filled adventure into the world of games for Children's Church and Kids Crusades. Games encourage kids to pay attention during lesson times, encourage teamwork, and are just plain fun, fun, fun!

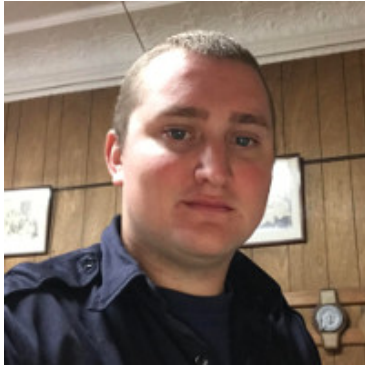
From Scripture to Script – Bill Scott

In this class you will learn how to use Bible study and scripture to create stronger, more effective and more dramatic scripts for your ministry.

Construction: Beginning Magic - Tricks You Can Do – Michael T.

Fee: \$5. Michael T. will teach at least 5 Magic Tricks hands-on to his attendees so that each one can perform each trick with enough skill to enjoy performing it and that their audiences will enjoy their performance as well! Show Time! *Please pre-register for this class at Registration.

Instructor Information



Matt Baer
Instructor

Matt Baer found his passion for ministry at a young age while working with some of the best puppeteers in the field. He has been a puppeteer for 12 years and worked in multimedia for 10 years. He has also directed and co-directed two separate ministry groups.

He has been involved with FCP for 11 years. He has dutifully worked in the background and assisted in many different classes and functions.

Technical Coordinator
Basic Puppetry Technique (Friday 9:45 am)
Intermediate Puppetry Technique (Friday 1:45 pm)



PATSY COFFIN
FCP Secretary

Patsy has been making puppets for over 25 years. For the last 15 years, she has worked with 3rd graders at her local Christian school on their Christmas programs and taught them puppetry. She has also taken her puppet-making skills outside of the US with two mission trips to Honduras.

Patsy has been attending the Fellowship of Christian Puppeteers conferences for 30 years and is currently serving on the Board as Secretary.

Construction: Making Dog Puppets (Wednesday 2:45pm)
Construction: Stuffed Animals to Puppets (Thursday 3:00 pm)



JOE DUNFEE
Instructor

Joe Dunfee considers himself a tech-head and his career has focused on the world of machine design. He's applied this technical background to puppetry and his best skills lie in construction techniques and anything regarding the electronics and technology used to pull a presentation together. He has also done commercial puppet building work, though it's now mostly a hobby.

Marionette Passion Play Performance (Thursday 3:00 pm)
An Intro to Marionettes (Friday 9:45 am)
Construction: LED Face Computer Puppet (Friday 3:00 pm)



GARRETT ELLIOTT

Instructor

Garrett's love of music and drama has played a part in inspiring his desire to share God's love with others in very unique ways. Garrett has ten years of experience in choreographing for all sorts of creative arts.

When Garrett isn't busy with his Director duties at Chick-fil-A, he works on creative ministry projects with a collective of friends. Whether it be through dramas, dance-infused sign language, or directing productions, he is always striving to be inventive in the creative world.

*Adv. Creative Ministry FOCUS (Wednesday-Thursday)
Advanced Choreography: Tips & Tricks (Friday 3:00 pm)*



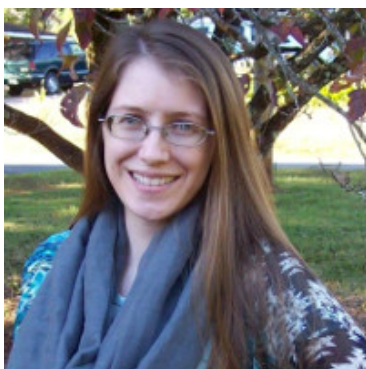
CAROL ENNIS

FCP Treasurer

Carol Ennis is the assistant director of the GLOW Creative Arts Team at her church in Forest City, NC. Their team incorporates puppets, sign language, blacklight and various creative movements into programs they present for their church and community.

Carol has been involved with the Fellowship of Christian Puppeteers for ten years and their local chapter, the Carolina Fellowship, for several years. She is currently serving as the Treasurer of the Board.

Conference Registrar



REBECCA ENNIS

Instructor

Rebecca Ennis is an art and music teacher from Forest City, NC. She is the co-director of GLOW, a creative arts team at Florence Baptist Church. Their team incorporates puppets, sign language, blacklight and various creative movements into programs they present for their church and community.

She has been involved in the creative arts for 17 years, and attended her first national FCP conference in 2008.

*Adv. Creative Ministry Focus (Wednesday-Thursday)
Dowel Rod Performance (Friday 3:00 pm)*



SARAH ENNIS
FCP Vice President

Sarah Ennis has been involved in the creative arts ministry with her church for 16 years and has a Bachelor of Arts in American Sign Language. She is passionate about teaching others this beautiful language for ministry.

She has been involved with FCP National and Carolina conferences for 8 years and is passionate about sharing. She is currently serving as Vice President of the Board. When she isn't signing, her life is books, coffee and the beach.

Conference Registrar
Scholarship Committee Chair
American Sign Language Performance (Friday 11:00 am)



BARB FIELD
Instructor

Barb Field is a NY-state certified teacher and professional clown and mime. She first discovered her passion for mime in 1989 on her first mission trip to Mexico.

Barb has since visited hundreds of churches, painted thousands of faces, and graciously ministered on missions, streets and wherever the Lord leads her.

Mime for Creative Ministry (Wednesday 2:45 pm)
Intro to Clowning (Thursday 9:45 am)
You Oughta Be In Pictures (Friday 9:45 am)
Presenting the Gospel (Saturday 1:30 pm)



GABRIEL GALDAMEZ
Conference Director

Gabriel has been passionately involved in creative arts for over 15 years and his heart lies in teaching young people the value of pouring their gifts at Christ's feet.

He is the director of "Create, Minister, Teach!" in California. They blend powerful stories with diverse art forms to share the Gospel message. He has also had the privilege of teaching at nationally and internationally at conferences and training teams in Mexico, Panama, Nicaragua and Ecuador.

Fellowship Socials Coordinator
Main Stage Performances Emcee
Hand Mime (Wednesday 9:45 am)



JILL HARRINGTON

Instructor

Jill is the founder and director of Prince Puppets, a multi-faceted performance team. For more than a quarter of a century, Jill and the Prince Puppets have traveled many kingdoms far and wide sharing the love of Jesus.

When she isn't busy cleaning the moat or fighting dragons, Jill toils within the castle workshop creating puppets sold worldwide. She is also director of Metro Children's Outreach which provides sidewalk Sunday School and creative ministry training to urban youth.

Construction: Baby Bird Puppets (Friday 3:00 pm)

Learning to Dance without Moving Your Feet (Sat. 9:45 am)

Wild 'n' Wacky Games 4 Kids (Saturday 1:30 pm)



ESTHER HAYNES

Instructor

Esther Haynes is a Maryland-state elementary school teacher who has been involved in puppetry and creative ministries for over 10 years. She has taught at regional puppetry festivals and was also a member of the Dream Team at the International Festival of Creative Arts Ministry. She specializes in puppetry and balloon twisting, but also enjoys dowel rods, sign language, and human video.

Beginning Puppetry FOCUS (Wednesday-Thursday)

Gospel Balloon Jam (Friday 3:00 pm)

Beginning the Balloonatic Journey (Saturday (9:45 am)



LINDA MACAUSLAN

Instructor

Linda and her husband, Ray directed the puppet ministry, "Patchwork" for over 35 years. They utilized puppets, props, blacklights and human visualizations to present the Kingship of our Lord Jesus Christ in a variety of settings.

Linda enjoys directing the choir in their Church, teaching the teen Sunday School Class and singing on the Worship team. She is a RN and recently retired as a System Director of Education/School of Nursing in Elmira, NY.

Devotions Leader

Full Body Puppet Construction (Wednesday 9:00 am)

Generations in Christian Ministry (Saturday 11:00 am)



MICHAEL T. MYERS
Instructor

Michael T. is an Ordained Minister, Magician, Motivational Speaker and Children's Book Author. He travels throughout North America and around the world entertaining and challenging audiences of all ages in churches, schools, service organizations, corporations and back yards!

Each day Michael T. wears a big Smile so he can be an encouragement to others that they may see the Love of Jesus Christ through him and to plant that Seed!

Character Monologues (Thursday 1:45 pm)

Construction: Beginning Magic (Saturday 2:30 pm)



BILL SCOTT
FCP Past President

Bill Scott is a retired pastor from southeastern Pennsylvania. He has held a life-long interest in puppetry, integrating it into many aspects of his ministry.

In addition to his pastoral work, he has led workshops and worked with local congregations, Sunday School associations, and Christian schools to equip others to use puppets in classrooms, children's ministry, outreach and short-term mission projects.

Creativity & the Christian Artist (Wednesday 9:45 am)

From Trash to Treasure (Wednesday 11:00 am)

Art for the Puppeteer Who Can't Draw (Friday 11:00 am)

Keeping the Christian in Christian Puppetry (Friday 1:45 pm)

From Scripture to Script (Saturday 1:30 pm)



JIM SCOTT
Instructor

Jim Scott and his wife Bonnie have been directing the Celebration Puppeteers for 36 years in Indianapolis, IN. His ministry maintains a busy year-round schedule of rehearsals and performances.

He and his wife also make all their own puppets and teach others how to do the same. Jim is the co-author of the "Puppet Director's Notebook." He has many tips for organizing and leading an effective ministry team.

Before You Put A Puppet On (Wednesday 4:00 pm)

Extreme Puppet Stage Makeover (Thursday 11:00 am)

Characters Welcome (Thursday 3:00 pm)

Revving Up Your Rehearsals (Friday 3:00 pm)

Building a Puppet Show (Saturday 11:00 am)



DOTTI SEITZ
Instructor

Dotti is an award-winning ventriloquist who launched her career at the tender age of 64. In 2007, Dotti and her husband, Steve, founded The Puppet and Story Works. Together, they write and perform shows full of fun, laughter, and Biblical truth for audiences of all ages.

They also perform with the internationally acclaimed puppet education program, The Kids on the Block (KOB), to enlighten children about disabilities awareness, medical/educational differences, and social concerns in an engaging way.

Ventriloquism 101 (Thursday 3:00 pm)



**AMANDA
SOMMERFELD**
Instructor

Amanda Sommerfeld is part of Evergreen Creative Ministries and Love Reached, a contemporary creative arts ministry based in PA. She and her husband, Kristofer, also work together to bring to life the puppets for Kristofer Sommerfeld Productions and PlaySoup. She has been involved in creative ministry for over 15 years and specializes in puppetry, sign language and prop-building.

*Event Support Team Coordinator
Advanced Puppetry FOCUS (Wednesday-Thursday)*

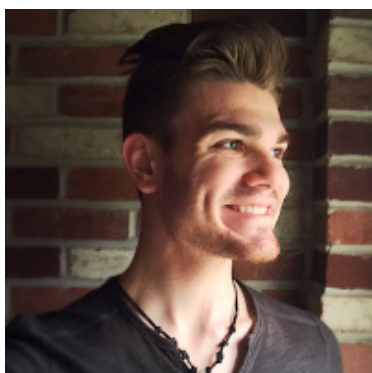


**KENDRA
SOMMERFELD**
Instructor

Kendra's education and 35 years of experience are centered in children's ministry. Her passion is for children to know how very much God loves them.

Kendra is also the writer for Evergreen Creative Ministries and dreams up the stories told "By the Backyard Fence" with Sedric T. Squirrel and his friends. Her future plans for their ministry is to write children's books populated with their characters.

*FOCUS Showcase Writer
Catering Coordinator
The "Other" Side of Creative Ministry (Friday 11:00 am)
Creative Arts & Children (Saturday 9:00 am)*



**KRISTOFER
SOMMERFELD**
FCP President

Kristofer is the director of Evergreen Creative Ministries and has over 15 years of experience in multi-media, puppetry, creative arts, and children's ministry. Kristofer has trained under some of the nation's top puppeteers. He is the president of the National Fellowship of Christian Puppeteers (FCP).

Kristofer is the founder of Kristofer Sommerfeld Productions and the brand "Puppertainment" as well as the new owner of "PlaySoup," which is best known for being the home of the Toobie puppet line.

*Advanced Puppetry FOCUS (Wednesday-Thursday)
Hubie Toobie Dance Party (Saturday 11:00 am)*



**KRISTYN
SOMMERFELD**
Instructor

Kristyn Sommerfeld loves music and has a gift for using sign language as praise and worship. She has over 15 years of experience in puppetry and children's ministry. She is a member of Evergreen Creative Ministries, her family's creative ministry in PA.

Kristyn excels at making a puppet come to life and bringing incorporation strong emotional expression into her interpretive movement and signing.

*Beg. Creative Ministry FOCUS (Wednesday-Thursday)
Worship Through Signed English (Saturday 11:00 am)*



DEBORAH STREICHER
Instructor

Debbie Streicher has always had a passion for puppetry and has been involved in ministry for 20+ years. She has led ministries in VA and MD and several other ministries have branched off and sprouted in other parts of the country.

She is currently the Co-Director of Milestones Ministry, LLC and Past President of the Christian Education Network of the ELCA.

*From Scripture to Improv to Presentation (Friday 11:00 am)
Construction: Dollar Store Props (Friday 1:45 pm)
Building & Sustaining a Ministry Team (Saturday 9:00 am)*

Scholarship Information

The Fellowship of Christian Puppeteers is proud to offer registration scholarships each year to assist individuals and ministries with attending the National Conference. Selection is based on completed applications demonstrating involvement in puppet, creative or related ministries, and letters of recommendations.

Scholarships are only made possible by donations from our members to the Scholarship Fund. If you'd like to make a contribution, please visit us at Registration. Learn more about our Scholarship program by visiting christianpuppeteers.org/scholarships

2018 Scholarship Recipients

Matthew Miller is a ventriloquist from MD and believes that puppetry is his calling. He has received strong support from his parents, including his mother **Debbie Miller**, and is eager to spread God's word, hope and love to children and adults. He has been involved with his local puppetry guild for 14 years and the International Ventriloquist Society for 4 years. This is his first ever puppetry conference and he is very excited about the opportunity to fellowship with other Christian puppeteers and continue to develop his skills for ministry.

Carolyn Avery is a clown from NC volunteering with the Jolly Raleigh Clown Alley and the Funny Bones Clown Ministry. They share at assisted living facilities, nursing homes and local organizations such as the police department. She was asked by a member of her church if she would help put together a puppet outreach... and that led her to the Fellowship of Christian Puppeteers! She is excited to learn how to effectively use puppetry to reach children and bring these techniques back to her church.

Jack and Sharon Tucker are missionaries under Global Surge based in Manila, Philippines. Part of their ministry is training church kids to form ministry teams in different areas of the creative ministries. This includes puppetry, ballooning, and clowning, with the current emphasis on puppetry and clowning. They are eager to learn more to bring back to the missions field and we're honored to have them joining us this week at National!

Membership & Voting Information

For 2018, the positions of Vice President and Secretary are open for election. You may nominate someone for a role by writing their name and obtaining 5 signatures in support of their nomination for them to be listed on the ballot. Please submit nominations with names and signatures to Kendra Sommerfeld by Thursday afternoon.

Anyone over 18 that is registered for FCP National or Express is considered a member for voting purposes this year and may attend the Business Meeting to cast their vote.

On the next page, you will find the revisions to the Constitution and By-laws prepared by the current board.

Constitution of the Fellowship of Christian Puppeteers

Revised May 1, 2018

This is the Constitution of the Fellowship of Christian Puppeteers. The purpose of the constitution is to give direction to the structure of how the Fellowship of Christian Puppeteers is to conduct itself as an organization in all aspects of its operations.

ARTICLE I – NAME

Section i – Organization Title

This organization shall be known as the “FELLOWSHIP OF CHRISTIAN PUPPETEERS” and hereafter referred to as “FCP”.

Section ii – Executive Board Title

This organization’s “officers” make up the “executive board” and will hereafter be referred to as the “Board”.

ARTICLE II – STATEMENT OF PURPOSE

Section i – FCP Purpose

A. FCP is to encourage, promote and facilitate the highest standards of creative and performing arts, presentation and teaching based on the teachings set forth in the Bible, of our Lord and Savior, Jesus Christ. This is to assist in the Church’s mission to go into all the world, preach the Gospel, share God’s love with everyone we meet and encourage the growth of believers.

B. FCP is to promote fellowship, team building, Biblical learning, cooperation and idea exchange among all members.

C. FCP will plan to hold an Annual National FCP Conference, and to encourage and support the development of regional FCP chapters.

D. This organization shall not be operated as a business for profit and shall maintain their 501(C)6 Non-Profit status.

Section ii – Board Purpose

The purpose of the Board is to collectively, have general control over the policies, activities and finances of FCP within the confines of this constitution, maintaining local, state and federal law, moral and ethical standards for Christian leadership set forth in the Bible.

ARTICLE III – MEMBERSHIP

Section i – Doctrine

A. Creed

I have by faith, personally accepted Jesus Christ as my Lord and Savior, recognizing that He is God’s only provision of salvation. I also believe the Bible, Old and New Testaments, to be the only infallible Word of God, inspired by the Holy Spirit. I believe the Bible to be the all inclusive, authoritative rule by which our lives are to be governed. I recognize that Christ came to Earth in the form of a man, conceived by the Holy Spirit and born of the Virgin Mary and that He was crucified and died on the cross, shedding His blood as the only atonement for our sins. Finally, I recognize that after His crucifixion, Christ rose from the dead, ascended to the right hand of the Father in heaven, and will return one day for those who love, trust and believe in Him.

B. Agreement

I, as a member of FCP, understand and agree with the creed and pledge to abide by the By-laws and Constitution of FCP. I will uphold the values of the organization and understand that I may be dismissed should I fail to present myself professionally and to the standards set forth by the Creed, Constitution and By-laws of FCP.

Section ii – Types of Membership

A. There shall be three (3) types of membership

- a. Regular
- b. Group
- c. Life – offered at the discretion of the Board

B. Definitions of membership

- a. Regular membership
Open to any person who is of the age of eighteen (18) and older.
- b. Group membership
 - i. Groups can contain up to 12 membership
 - ii. Groups will have one (1) vote per group membership

Section iii – Membership Rights

Regular, Group, and Life Membership shall be entitled to:

- a. The right to vote as a member in good standing.
- b. The right to hold office after two (2) years of membership in good standing.
- c. The right to serve on committee after one (1) year of membership in good standing.
- d. Copies of the FCP Constitution, By-laws, Membership agreement, notices and publications are made available on our website.
- e. All dues paying membership shall receive a reduced rate at all FCP conferences.

Section iv – Membership Dues

A. Applicants for FCP membership must pay required fees as stated on the application. Membership will be reminded of required dues two (2) months before they are due.

B. Membership dues will be voted on yearly by the Board, in order to evaluate the amount based on economics and the financial needs of FCP.

C. The membership year will start and end at the National Annual Conference.

Section v – Non-Disctimation Policy

A. FCP accepts anyone wh has a love for the creative arts and chooses to join the fellowship.

B. FCP does not under any circumstances discriminate against any person, or persons, regardless of race, sex or walk of life, provided they agree to follow the creed of FCP which is set forth in the Bible. This agreement is a requirement of membership.

ARTICLE IV – MEETING RULES AND PROCEDURES OF THE ORGANIZATION

Section i – Annual Business Meeting

The FCP Annual Business Meeting shall be held during the official National Annual Conference. The business meeting shall be chaired by the FCP President. In the absence of the President, the Vice President shall chair the meeting. In absence of both the President and Vice President, any other board member may be appointed by the President to chair the meeting.

Section ii – Board Meetings

Board meetings will be held as deemed necessary by the President and at his call. Any other board member who has business to discuss will contact the President to have him set up the meeting.

Section iii – Quorum

A quorum is achieved when one-third (1/3) of the active FCP members registered at the National Conference are present at the business meeting.

Section iv – Rules of Order

A. To provide order and meeting protocol, the most current edition of Robert's Rules of Order may be used for a guide in the order of Meetings.

B. The President may appoint a Parliamentarian to ensure protocol and order are maintained.

C. No other formal FCP Board or organizational business meetings are authorized without the knowledge of all board members.

Section v – Finance

A. Two signatories shall be required on all bank accounts, one of which will be the Treasurer's.

B. Any check for over \$1000 requires board approval.

C. Payment of money may be made to members for reimbursement for actual expenses accrued for purchases for the organization or as a reasonable compensation for services significantly beyond the normal level of volunteer hours contributed by other members of officers. Compensation for such special services must be approved by two-thirds (2/3) of the Board.

D. The Treasurer shall file all 990 and 1040 tax forms, as well as any other financial forms required by government agencies, by April 15th of the tax year. This is to insure the maintenance of the nonprofit 501(c)6 status of FCP.

ARTICLE V – OFFICERS AND ELIGIBILITY FOR OFFICE

Section i – Officers of FCP

The FCP officer structure consists of the following elected officers. These offices are to be known as the Executive Board or "Board".

A. President

B. Vice President

C. Secretary

D. Treasurers

E. Executive Adviser – the past president following the expiration of his term.

Section 2

In addition to the regular duties outlined in the By-Laws, the President may serve as the Annual Conference Director. Or, if desirable, the President may appoint a Conference Director to work under the supervision of the President and other officers. The Vice President may serve as Assistant Conference Director. The immediate past President,

following the expiration of his/her term, shall serve as Executive Adviser throughout the entire term of the next elected President.

Section iii – Officer term description

A. The offices of President and Vice President shall hold a two (2) year term limit with the option of re-election of up to no more than three (3) consecutive terms (a maximum of six (6) consecutive years). This, barring any extenuating circumstances as deemed by a majority vote of the officers.

B. The office of Secretary and Treasurer will also serve for a two (2) year term period. However, they are not limited by terms, but must only receive a vote of confidence every two (2) years.

Section iv – Officer eligibility

A. Each officer elected into a position shall have been a member of FCP in good standing for a of two (2) years prior to being elected. President must have been a member for a minimum of three (3) consecutive years in good standing.

B. The Board may make an exception to these eligibility requirements in the event that no available Board Member qualifies on the basis of length of membership.'

Section v – Officer Protection

Officers are not to be held responsible for actions taken by a member or anyone who is not considered a member of the organization that may be in attendance at a conference or engage in conversation on social media. Officers are not be held personally liable in the event of monetary bankruptcy or misuse unless proven to be directly maliciously responsible for the incident.

ARTICLE VI – NOMINATIONS, ELECTIONS, APPOINTMENTS AND REMOVAL OF OFFICERS

Section i – Nominations

A. The candidates who wish to run for election shall be nominated by a nominating committee of active members.

B. The committee is to submit names and recommendations to the membership at large for all elected positions as their terms come to an end or come up for renewal. This is to be done each year during the National Annual Conference.

C. Members may nominate themselves after submitting their name to the nominating committee accompanied by the endorsement of two (2) active members of FCP.

D. The website after the National Annual Conference shall contain notices for offices that are up for election for the upcoming term. Nominations will be accepted up until 30 days before the National Annual Conference.

E. Nominees who receive the most votes shall be declared the winner of their respective office. All ties shall be decided in a runoff election conducted by members attending the National Annual Conference.

Section ii – Nominating Committee

The President shall appoint at least 2 members to tabulate the voting results. The committee shall report results in writing to the Secretary, who will forward them to the President for announcement before the end of the conference. In addition the Secretary will insure all election results are provided to the website for viewing membership.

Section iii – Elections

- A. On odd-numbered years, elections will be held for the offices of President and Treasurer.
- B. On even-numbered years, elections will be held for the offices of Vice President and Secretary.
- C. The official election ballot shall be available for every active FCP member who is present at the National Annual Conference.
- D. Voting for officers will take place at the National Annual Conference and they will assume their roles at the close of that year's conference.

ARTICLE VII – COMMITTEES

Section i – Committee Rules

- A. All committees shall be formed as the Board deems necessary.
- B. Committees can be created by the President or by a majority vote of the Board. These committees are not required to be reformed each year.

ARTICLE VII – NATIONAL ANNUAL CONFERENCE

Section i – Structure of the National Annual Conferences

- A. The annual conference is to foster and advance the art forms of puppetry, ventriloquism, human video, dowel rod movement, mime, clowning and illusion specifically. With all other types of creative and performing arts that present a Biblical point-of-view being accepted and included. All this, while also striving to develop new and innovative methods whenever possible.
- B. A National Annual Conference shall commence annually. If circumstances preclude a National Annual Conference from being held in a particular year, at the discretion of the Board, a regional conference may take its place.
- C. The location of the National Annual Conference will be chosen by the Board from sites that are suggested to them.

Section ii – Officer Duties

- A. The President will appoint a conference director and others as needed for the conference.
- B. The conference director will communicate regularly with the Board.
- C. The President will oversee the planning and finalize all aspects related to the National Annual Conference.

Section iii – Teachers and Performers

- A. Teachers and Performers shall be required to sign a document stating that they will uphold the FCP creed, Constitution and By-laws.
- B. They must fulfill their obligations as teachers/performers by presenting a professional class/performance with the creed, constitution and by-laws of FCP.
- C. Teachers/Performers may be compensated for their services as deemed necessary by the Board. The compensation must be agreed upon a minimum of one (1) week prior to the opening day of the conference.

ARTICLE IX – CONSTITUTION AND BY-LAW RULES

Section i – Procedures for creating, amending, and revising the by-laws of FCP

- A. By-laws of the organization shall be followed by all members and officers of the FCP.
- B. To create new, amend or revise the by-laws requires a majority vote of the membership.
- C. The Board must send out notification to the membership two (2) months prior to the Annual Business Meeting in order to inform the membership of the possible changes.
- D. Recommended changes by the membership must be submitted in writing to the Board at a minimum of four (4) months prior to the National Annual Business Meeting in order to allow the board sufficient time to review the recommendations and send out notification.

Section ii – Procedures for amending and revising the Constitution of FCP

- A. The Constitution of the organization shall be followed by all members and officers of FCP.
- B. Amendments or revisions to this constitution may be initiated by a majority vote of the Board or by a written proposal from any ten (10) members of FCP who are in good standing with the organization.
- C. Once the proposals have been approved by the Board, a two-thirds (2/3) majority vote of the membership at the Annual Business Meeting is required to carry out the change.
- D. The Board must send out notification of the proposed amendment or revision to the membership two (2) months prior to the Annual Business Meeting. This may be posted on the website.
- E. Recommended changes by the membership must be submitted in writing to the Board a minimum of four (4) months prior to the National Annual Business Meeting in order to allow the Board sufficient time to review the recommendations and send out notification.

ARTICLE X – DISSOLUTION

Section I – Dissolution Process

- A. In the event of the dissolution of the Fellowship of Christian Puppeteers, all tangible assets and holdings shall be distributed to other non-profit 501(c)6 organizations as would be compatible and in full agreement with the letter and spirit of this Constitution.
- B. In this event, all decisions would be made by the majority vote of the remaining members in good standing after all outstanding debts and general liabilities have been satisfied.

By-Laws of the Fellowship of Christian Puppeteers

Revised June 14, 2018

The By-laws of the Fellowship of Christian Puppeteers shall reflect its constitution and expound and clarify the contents within this document. The purpose of the By-laws is to give direction to the membership and officers of the organization in all aspects of operation.

ARTICLE I – MEMBERSHIP

Section i. - Application of Membership

A. An application for membership shall be made by using the FCP official membership application. All applications must be completed in entirety, include the applicant's name, address, contact information, proclamation of faith and signature. The application must be submitted on-line or in person.

B. All applications and required fees received by any of the Board Members shall be forwarded to the FCP Vice President who will then process the new member by updating the membership list and then send any monies received to the Treasurer.

Section ii. - Membership Dues

A. Annual membership dues shall be due by the end of the first full day of the National Annual Conference.

B. Any change in the amount of Membership dues must be approved by a two-thirds (2/3) vote of the Board.

C. The membership shall be notified of any dues adjustments at least 60 days before the membership renewal deadline.

Section iii. - Disqualification of Membership

A. Members involved in any criminal or illegal activity, having a sexual predatory history, or committing any acts against the standards and morals of FCP may have their membership revoked.

B. Members who do not agree to and adhere to the constitution and by-laws of the organization or act in a manner harmful to the organization may have their membership revoked by a 2/3 vote of the Board.

C. Members who fail to pay the required dues.

Section iv. - Membership Responsibilities

A. Each member is to maintain their own membership (to include paying their own dues), to participate in the Annual Business Meeting, to vote in the annual elections and to participate in social media to encourage the development of FCP.

B. It is the right and it is encouraged of every member in good standing with FCP to discuss any concerns with the structure, actions and policies of the FCP.

C. Members should voice their concerns to any of the officers or at the Annual Business Meeting.

D. Each member is to share ideas, volunteer talent, time and promote FCP.

ARTICLE II – OFFICERS

Section i. - Executive Board

A. Collectively, the Board shall have general control over the policies, activities and finances of FCP within the confines of the FCP Constitution, these By-laws, the local, state and federal laws, and any moral or ethical standards set forth in the Bible for Christian leadership.

B. The Board, by a majority vote, shall decide whether any special activities shall be entered into or whether any special commitments shall be made. The Board shall authorize expenditures considered necessary and in the best interest of the FCP with due regard to the financial status of the fellowship.

C. In case of death, disqualification, resignation, or any other circumstances which render an officer unable to continue to fulfill the obligations of their position, the Board may by unanimous vote, appoint a successor to serve until the next regular business meeting or official election when the vacancy can be filled by the election process.

D. In addition to other duties prescribed in the By-laws, the Board shall have full and complete power in all matters relating to the policy of the organization.

E. Any questions on the interpretation of these By-laws or the Constitution shall be decided upon by a majority vote of the Board. Any interpretative issue made by the Board shall be reported at the Annual Business Meeting for the membership's consideration.

Section ii. - Summation of the duties

A. President

1. Attend and preside at all officer and Annual Business Meetings
2. Make any tie breaking decisions or votes on the Executive Board.
3. Appoint committee chairpersons and act as an ex-officio member of all committees.
4. Provide administrative oversight while acting on behalf of the organization.
5. Ensure that all By-laws, local, state, and federal laws are adhered to at all times.
6. Ensure that the integrity of the Church of Jesus Christ and the best interest of the organization and its reputation is maintained at all times.
7. Inform all officers of the results of any votes made between the Annual Conferences in order to keep transparency between the officers and send written responses to the Secretary to be filed.
8. It shall be the duty of the outgoing President to notify his successor of the following:
 - a. Complete report on the financial situation of the organization, as provided by the organization's Treasurer.
 - b. Information on all pending problems, issues, outstanding requirements, and incomplete actions for the organization.

9. It is to be understood that the President is subject to the majority of the officers and organization. should not assume a dictatorial role over the

10. The immediate past President, following the expiration of his/her term, will serve as the Executive Adviser.

B. Vice President

1. In the absence of the President, the Vice President shall preside at all meetings and perform all other duties required of the office of the President. In the event that the President may resign, the Vice President will become President for the remainder of the active term and appoint a Vice President who meets with the majority approval of the other officers.

2. The Vice President shall:

- a. Find the host campus for the Annual Conference subject to the approval of the officers.
- b. Serve as chairperson of the nominating committee.
- c. Serve as Chapter Liaison.

C. Secretary

1. The Secretary shall keep a true and accurate record of all proceedings of the organization together with the minutes thereof.

2. Keep a master file of all correspondence pertaining to the office and perform such other duties as may be delegated by the Board.

3. Ensure that the minutes of the Annual Business Meeting are posted promptly and in an appropriate media for all membership.

4. Ensure all election results are provided to the President for announcement before the end of the conference and to the Newsletter Editor for inclusion in the next FCP Newsletter.

5. Maintain all official files, as listed below, for no less than seven (7) years.

- a. Minutes of Business Meetings
- b. Minutes of Officers Meetings
- c. Master file of all Newsletters
- d. Compile all fiscal reports
- e. Assist officers and editors as directed by the President

6. All official records and files shall be kept for at least seven (7) years and may be destroyed after that period with the approval of the Board.

7. If any action of the officers is required between meetings, the Secretary shall provide a written account of the any business to each officer via e-mail or registered mail. The officers shall accept or reject any proposal in writing within fourteen days of the mail-out. A majority vote is required for action. The Secretary will then send the written responses to the President so that he/she can inform the other officers. The Secretary will then file a copy for the organization records.

8. The Secretary shall supply copies of all the archived minutes to the newly elected Secretary. A duplicate set will be held by the President.

D. Treasurer

1. Receive all monies paid to the organization and deposit them in a depository of reputable standing approved by the officers.
2. Promptly pay all obligations and disbursements of the organization.
3. Maintain accurate accounting records for each account and record all receipts and disbursements of the FCP in a manner consistent with acceptable accounting practices.
4. Provide an accurate financial report at the Annual Business Meeting and a copy of said reports to each voting member upon request.
5. Keep all financial records for a period of seven (7) years at a minimum.
6. The Treasurer shall file all 990 and 1041 tax forms, as well as any other financial forms required by the government agencies, by April 15th of each year and maintain all documents necessary to do this.
7. It is the responsibility of the incumbent Treasurer to complete and close-out all financial matters relating to that year's conference within two months after the conference ends and to issue a financial statement to all incumbent and newly elected officers.
8. An audit committee of three (3) FCP members in good standing shall be appointed by the Board. The Treasurer should be prepared to present all necessary records to the audit committee by the first (1st) of February each year.

E. Executive Adviser

The Executive Adviser will assist the President and other officers as deemed necessary.

F. Director of the National Conference

1. This an optional position that the board may choose to use at its discretion. Should this position not be utilized, it's duties and responsibilities may fall to the Vice President.
2. The Director of the National Conference shall plan all conference activities, such as:
 - a. Performances
 - b. Workshops
 - c. Special Activities
3. Conference Director shall work under the direct supervision of all officers. No decisions for honorariums, expenses paid, or special activities shall be made without prior approval from the officers.
4. The Conference Director is responsible for a monthly report to the officers. A complete conference report must be submitted to the officers no less than 30 days after the Conference.
5. Conference Director will be allowed to attend conference free of charge in exchange for the work completed throughout the year.
6. Conference Director is responsible for appointing coordination of volunteers for whatever services may required.

ARTICLE III – SUPPORT ROLES

Section i – Website Designer

A. Shall maintain a professional Website FCP for the purpose of communicating with the membership and introducing FCP to new people. The Website Designer shall be responsible for maintaining and designing website. All entries for the website will be submitted to the Website Designer. The Website Designer will update as necessary and be allowed creative freedom to make the website appealing and interesting to visit.

B. Website Designer shall be allowed to attend conference free of conference registration fees.

C. Website Designer shall work in close connection with the Board of officers. Major decisions such as changing of the host must have approval of the Board.

D. The Website Designer may appoint committees to help as needed.

Section ii – Editor of the Newsletters

A. The President shall appoint a Newsletter Editor.

B. The Editor shall be subject to the direction of the Board and shall be responsible for content, accuracy, layout and editing as well as the prompt distribution of the Newsletters.

C. The editor is required to be present at all meetings to provide information concerning Newsletters.

D. The Editor may appoint associate editors, as necessary, to assist with the various aspects of the Newsletter production and distribution. These appointees will be with the approval of the Board.

ARTICLE V – NEWSLETTER

Section i. - Newsletter

A Newsletter will be published as often as there is news that is beneficial to the membership.

ARTICLE VI – FCP COPYRIGHT

Section i. - Copyright Policy

A written request must be submitted and approved by FCP Officers before any copyright registered emblem or design of the FCP may be used or reproduced.

ARTICLE VII – REGIONAL CHAPTERS

Section i. - Requirements of the Regional Chapters

A. There must be a minimum of six (6) persons who understand and agree to the Doctrine and Creed of FCP. They must follow the Constitution and By-

laws and be willing to become leaders of a chapter in order to charter a regional chapter.

B. Four (4) of the Charter Members must be members of FCP.

C. Officers must include:

1. President
2. Vice President
3. Secretary
4. Treasurer

D. Chapters are expected to host a Day of Puppetry and Creative Arts, with workshops and performances, at least once a year.

E. Information about any upcoming events and activities must be reported to FCP so that can be included in the Newsletter.

F. There must be an annual report sent to FCP which will include:

1. Financial Statement
2. Membership Report
3. Day of Puppetry and Creative Arts Report

G. Chapters must strive to upgrade the use of the creative arts in Christian Ministry.

H. Chapters must advertise the regional event and FCP National Annual Conference.

I. Dues may be charged to underwrite expenses.

J. Chapters must prepare and submit their own By-laws to the FCP Board for approval and formal recognition.

NOTE: The Constitution of FCP must be used and followed by all chapters.

The By-laws of the National FCP may be used as a guide for building Chapter By-laws.

Section ii. - Dissolution of Regional Chapters

As part of an incorporated non-profit organization, chapters must maintain all requirements as listed in Section i. In the event that a chapter fails to meet one or more requirements, they will receive written notice. After their second (2nd) non-compliance, a registered letter will be sent to the President informing the chapter of their non-compliance. If a third (3rd) warning is necessary, the National FCP Officers will meet to vote on the dissolution of the regional FCP chapter.

ARTICLE VII – DISSOLUTION

Section i. - Dissolution Process

In the event of the dissolution of the Fellowship of Christian Puppeteers, all tangible assets and holdings shall be distributed to other non-profit 501 (c)6 organizations as would be compatible and in full agreement with the letter and spirit of this Constitution. In this event all decisions would be made by majority vote of the remaining members in good standing after all outstanding debts and general liabilities have been satisfied.

Conference Evaluation Form

*Your feedback is **very** important to us! We will carefully read and reflect on everything submitted. Please help us by offering specific ideas/solutions. You may return this form to Registration at any point during the conference.*

1. How many National Conferences have you attended? ____
Which portion of the conference did you attend? __ National __ Express __ Other
2. How long have you been involved in puppet/creative ministry? ____
Where do you use your skills? _____
3. What information available about the conference was most helpful or valuable to you?

4. What were your favorite performances? a. _____
b. _____ c. _____
5. What were the most helpful/favorite aspects of FCP? a. _____
b. _____ c. _____
6. Please rate all the following aspects of FCP that apply to you with “1” being “not very good” and “5” being “super great.” Mark N/A if it is not applicable to you.

Workshops	N/A	1	2	3	4	5
Construction Workshops	N/A	1	2	3	4	5
FOCUS Workshops	N/A	1	2	3	4	5
Morning Devotions	N/A	1	2	3	4	5
Main Stage Performances	N/A	1	2	3	4	5
Fellowship Social Programs	N/A	1	2	3	4	5
FOCUS Showcase	N/A	1	2	3	4	5
Ministry Slam	N/A	1	2	3	4	5
Guidebook	N/A	1	2	3	4	5
Overall Schedule	N/A	1	2	3	4	5
Meal Plan	N/A	1	2	3	4	5
Other: _____	N/A	1	2	3	4	5

Comments: _____

7. What were your three favorite workshops? / Which instructors helped you most?

Title: _____ Instructor: _____
Title: _____ Instructor: _____
Title: _____ Instructor: _____

Did you have any workshop(s) you were disappointed in?

Title: _____ Instructor: _____
Why? _____

Title: _____ Instructor: _____
Why? _____

8. What did we do really well this year? _____

9. What suggestions do you have for future FCP's? (*Please be specific*). _____

10. Do you have any suggestions regarding themes, performers or instructors?

11. What workshops, construction classes or activities would you like to suggest? (*Please be specific*). _____

12. Please describe your FCP experience in 1-2 sentences: _____

May we quote you on promotional materials for future conferences? ____ Yes ____ No

13. Would you like to become more involved with FCP? If so, how could you be most helpful? _____

14. In order to better understand your feedback and make continued improvements, may we contact you regarding your suggestions and concerns? ____ Yes ____ No

Name: _____ Phone: _____
Mailing Address: _____
E-mail: _____

15. STAFF ONLY: How many times have you been on staff? _____
Suggestions for additional involvement: _____